



**OFFICE OF FINANCIAL AID & SCHOLARSHIPS
SATISFACTORY ACADEMIC PROGRESS POLICY**

The U.S. Department of Education requires institutions of higher learning to establish standards of Satisfactory Academic Progress (SA) for students receiving Financial Aid. Students must declare a major and be working toward the completion of that major to receive Financial Aid. Failure to maintain Satisfactory Academic Progress (SAP) will result in the loss of federal and state aid after the probationary terms.

This SAP policy applies to all students regardless of status, e.g., full-time, part-time and undergraduate classifications established by Morehouse College. To receive aid, a student must be making SAP regardless of if he or she has previously received aid. *NOTE: New students and/or transfer students are considered to be making Satisfactory Academic Progress (SAP).*

Students who wish to receive financial aid from Morehouse College must be making SAP as outlined below.

Students are responsible for maintaining an acceptable level of progress regarding quality, quantity, and time frame of work. SAP will be reviewed at the end of every semester (including summer semester) to determine future eligibility.

Satisfactory Academic Progress consists of 3 components:

1. GPA - Minimum Cumulative GPA (range 1.8 to 2.0)

Students must maintain a cumulative GPA ranging from 1.8 to 2.0 or higher (depending on classification) based on grades earned at the end of each semester. The GPA is computed by the Registrar's office on a scale of 4.0.

CLASSIFICATION	Minimum Cumulative GPA
FRESHMAN	1.8 or higher
SOPHOMORE, JUNIORS, AND SENIORS	2.0 or higher

2. Pace - Minimum Overall Completion Rate (Overall Earned Credit Hours / Overall Attempted Credit Hours must be $\geq .67$)

To receive Financial Aid, students must have passed at least 67% of all credit hours attempted at Morehouse College to maintain SAP. The completion rate is calculated by dividing the cumulative number of credit hours the student has successfully completed by the cumulative number of credit hours the student has attempted. This calculation is performed in Banner after final grades are posted by the Registrar at the end of the semester. The chart below shows whether a course with a specific course grade or course registration is included when determining attempted or earned credit hours or in the GPA calculation.

GRADE	COURSE REGISTRATION	COUNTED IN ATTEMPTED CREDIT HOURS	COUNTED IN EARNED CREDIT HOURS	COUNTED IN GPA CALCULATION
A+, A, A-, B+, B, B-, C+, C, C-, D+, D, D-		Yes	Yes	Yes
F		Yes	No	Yes
I		Yes	No	Yes
P		Yes	Yes	No
W		Yes	No	No
	Non-Credit Courses	No	No	No
	Repeat Courses (grade removed from prior course)	Yes	Yes	Yes

3. Timeframe- Maximum Total Attempted Credit Hours (150%)

The purpose of the Federal Title IV Financial Aid programs is to assist students in meeting their educational expenses while they progress toward timely completion of their educational objectives. For that reason, federal regulations require that students must complete their educational objective within a maximum time frame of one and one-half times the length of the program in which they are enrolled. Program length is measured in credit hours and is determined by the number of credit hours required for completion of the program. Maximum Time Frame is calculated by multiplying the number of credit hours required to complete the program by 150%. For example, if a student is enrolled in a bachelor's degree program that requires 120 semester hours to complete, that student may receive Financial Aid (if eligible) for 180 semester hours before Financial Aid is suspended.

Students in undergraduate programs of study requiring more than 120 credit hours may have their eligibility for federal aid extended proportionately upon appeal. All hours attempted and hours accepted

in transfer credits by Morehouse College (including those for which the student did not receive financial aid), count toward the 150% maximum total attempted hours.

DEGREE PROGRAM	Maximum Credit Hours (Timeframe)
BACHELOR'S DEGREE (120 HOUR PROGRAM)	$120 * 1.5 = 180$ Maximum Credit Hours

Changing Majors

Students who change majors or degree programs during the academic year are strongly encouraged not to withdraw from any classes as doing so could impact their ability to meet the 67% PACE completion rate requirement and put them at risk of exceeding the 150% maximum timeframe. Students who decide to change majors or degree programs should do so early in their academic career so as not to jeopardize their eligibility for student Financial Aid. Students who change majors or degree programs must appeal if additional time is needed to complete their program.

Repeat Courses

All courses that are retaken to improve a grade are counted in attempted hours but only one passing grade is counted towards the PACE completion rate. For the purposes of federal assistance, passed means any grade higher than an "F," regardless of any school or program policy requiring a higher qualitative grade or measure to have been considered to have passed the course.

Incomplete Courses

It is the responsibility of the student to notify the Office of Financial Aid & Scholarships when a grade of Incomplete has been updated. This may require an SAP re-calculation.

Undergraduate Transfer Students

Transfer students are subject to the 67% Pace Completion Rate and the 150% Maximum Total Attempted Hours Percentage requirements. All hours attempted while enrolled and all transfer hours accepted by Morehouse College are included in Satisfactory Academic Progress determination. In addition, all courses counted as part of an approved Financial Aid Consortium Agreement will be included in the 67% and 150% calculations.

Mandatory Non-Degree Credit Hour Courses or Zero Credit Hour Courses

Students required to enroll in a non-degree, or zero credit hour courses may be eligible for an extension to the 150% timeframe.

Independent Study

If grades for an independent study course are not entered prior to the end of the semester, it is the responsibility of the student to notify the Office of Financial Aid & Scholarships when a grade of Incomplete has been updated. This may require an SAP re-calculation.

Excessive Elective Courses

Students taking an excessive number of elective courses may have their Financial Aid revoked, as these courses do not contribute to making Satisfactory Academic Progress toward earning a degree.

Study Abroad and Consortium Courses

Hours enrolled in Study Abroad or Consortium courses are included in determining a student's Satisfactory Academic Progress calculation. Students may be required to provide the Office of Financial Aid & Scholarships with a copy of their grade report or academic transcript, as these courses are included in the 67% and 150% calculations.

Students Seeking Dual Bachelor's Degrees

Students enrolled in two bachelor's degree programs at the same time must still meet the 150% standard for completing their degrees and are not eligible for additional hours of aid eligibility. The 150% is calculated from the degree requiring the most hours.

Academic Re-Admission

College approval of Academic Re-Admission does not supersede Satisfactory Academic Progress requirements.

Notification and Evaluation of Satisfactory Academic Progress Notification

The Office of Financial Aid & Scholarships will notify students of their Satisfactory Academic Progress status at the completion of each semester, including the summer term, via the student's Tignet email address and/or their personal e-mail address, if available. Students may also monitor their Satisfactory Academic Progress via Banner Self-Service.

Financial Aid Warning Status

Students failing to meet Satisfactory Academic Progress standards will be placed on Financial Aid Warning for the following semester, during which they remain eligible to receive student Financial Aid. A student shall be removed from the Financial Aid Warning Status at the end of the following semester if he meets all minimum SAP standards listed above. Students who fail to meet the minimum SAP standards at the end of the warning status semester will lose their eligibility for Financial Aid and will have the option to submit an appeal to be reinstated on a probationary status for one semester.

Satisfactory Academic Progress Appeal Process

Financial aid recipients who fail to meet the minimum SAP standards after their warning period, due to an extenuating circumstance beyond their control (serious injury or illness involving the student, or death of an immediate family member), may submit an appeal to the Office of Financial Aid & Scholarships explaining their circumstances. Students must submit supporting documentation with the appeal which confirms the circumstance.

A student whose appeal is approved is placed on a Financial Aid probation status for the following semester/term and is required to work with his/her academic advisor to complete an academic advisor assessment that moves the student toward meeting the Satisfactory Academic Progress Qualitative and Quantitative standards.

- Students on Financial Aid probation status are required to meet the following conditions to be eligible to receive Financial Aid for the subsequent semester:

- Semester GPA must be equal to the cumulative GPA Standard
 - Semester PACE completion rate requirement of 67%
 - Other conditions as outlined on the student's academic advisor assessment form
- Students who meet the objective outlined in their Academic Advisor Assessment and the GPA and PACE completion rate requirements during their Financial Aid probation period remain eligible to receive Financial Aid. Students remain on academic assessment until they once again meet all Satisfactory Academic Progress standards.
 - Students who fail to meet the objectives outlines in their Academic Advisor Assessment or the GPA or PACE completion rate requirements during their Financial Aid probation period become ineligible to receive student Financial Aid and can only regain their eligibility by once again fully meeting all Satisfactory Academic Progress Quantitative and Qualitative standards.

Re-establishing Eligibility without an Approved Appeal

Other than when an appeal is approved for unusual or mitigating circumstances and a student is placed on an Academic Advisor Assessment, a student may reestablish eligibility by taking action that brings the student into compliance with the qualitative and quantitative components of the school's Satisfactory Academic Progress standard. A student's Satisfactory Academic Progress status is reviewed at the completion of each semester, including summer.

Regaining Your Student Financial Aid Eligibility

A student may be awarded Federal Pell Grants, Federal Supplemental Educational Opportunity Grants, and State financial aid for the payment period in which the student resumes Satisfactory Academic Progress or as the result of an approved appeal. For Federal Direct Loans the Student regains eligibility for the entire period of enrollment in which the student again meets Satisfactory Academic Progress standards. Other rules, regulations governing federal, and student financial aid programs still apply.