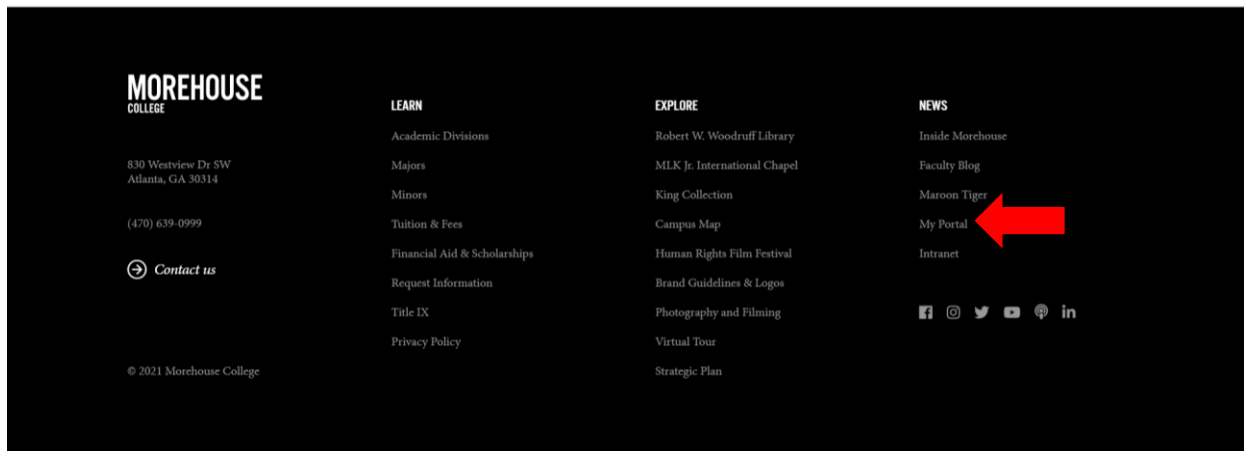


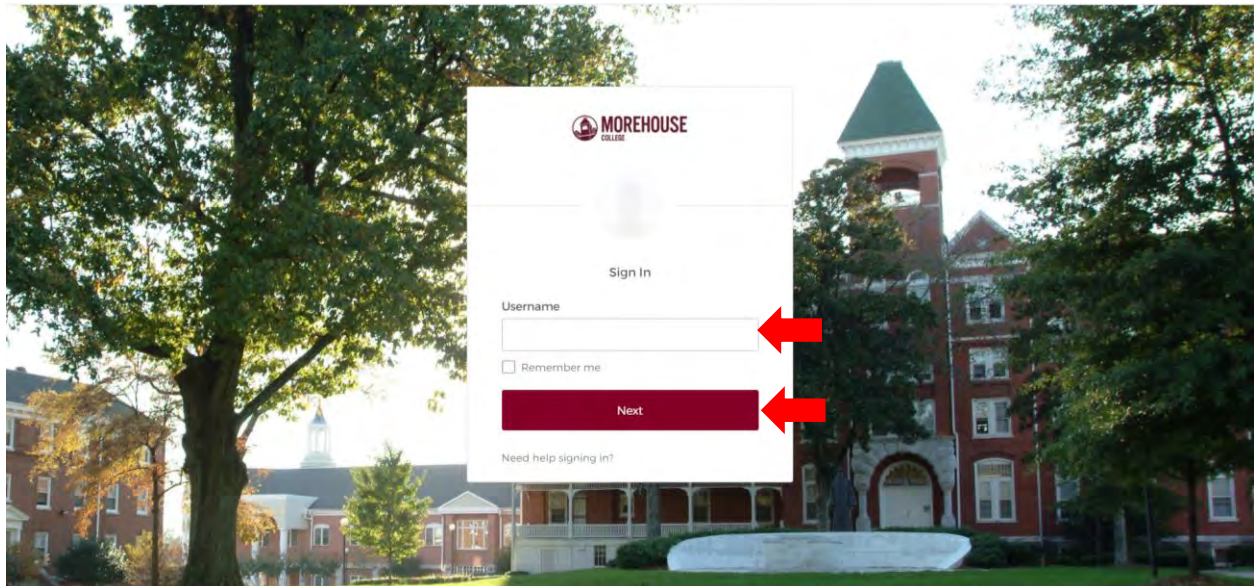


Office of Financial Aid & Scholarships
How to View Your Student Account Summary by term via
BannerWeb

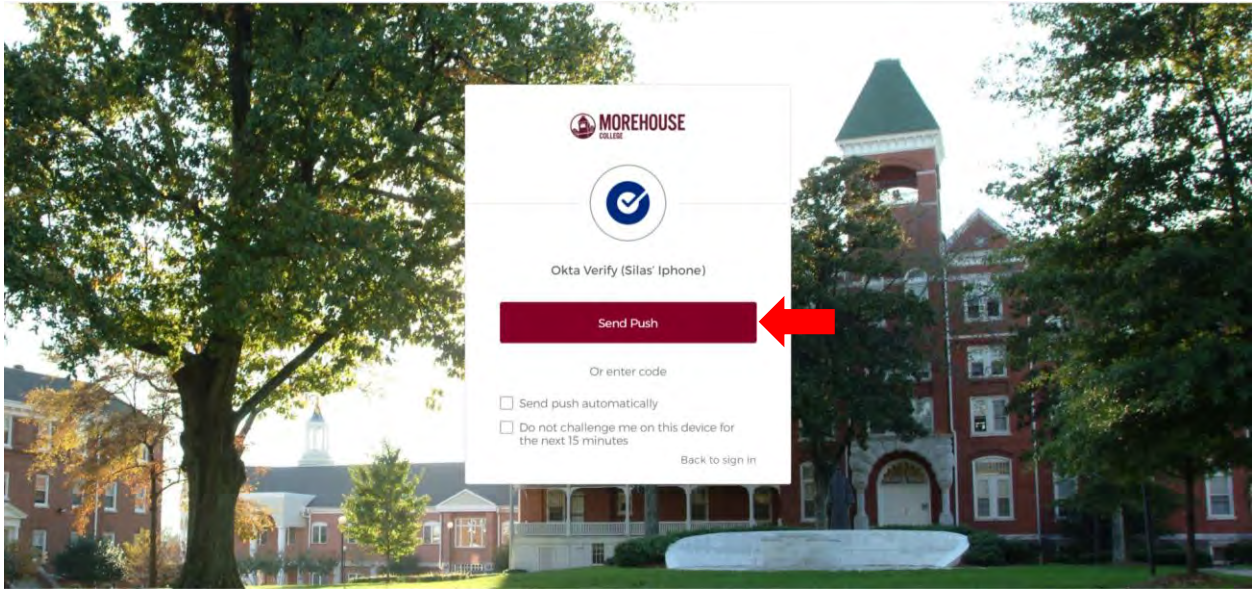
1. Go to www.morehouse.edu
 - a. Scroll down to the bottom of the page
 - b. Select "My Portal"



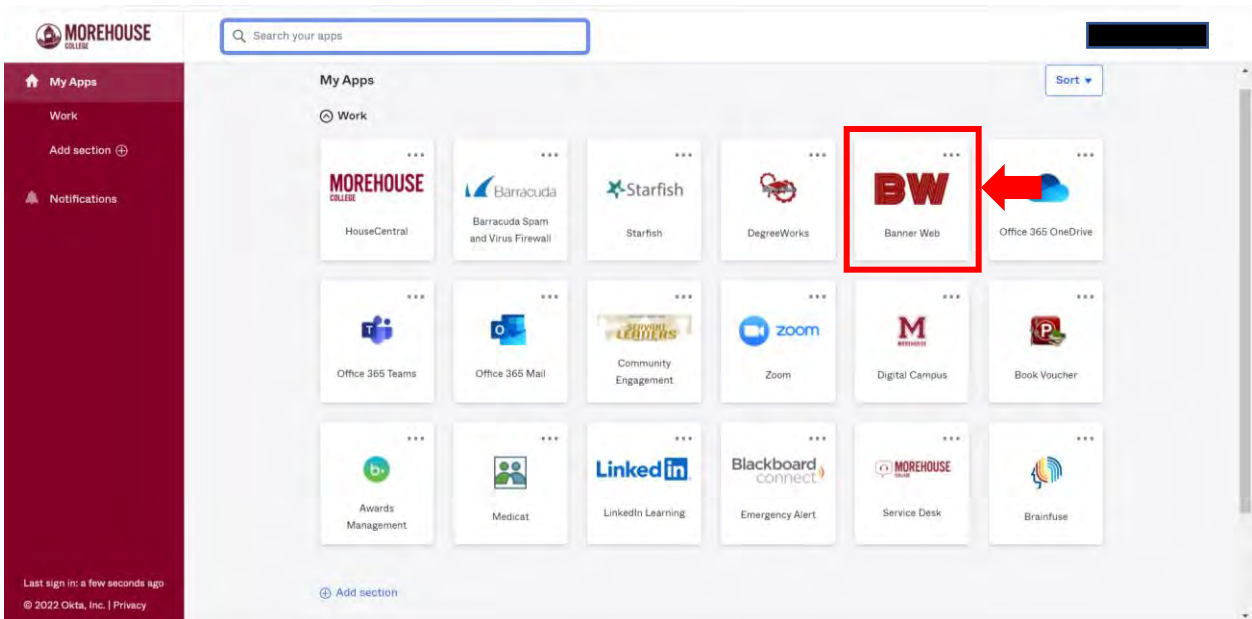
2. Provide appropriate login credentials.
 - a. Click "Next"



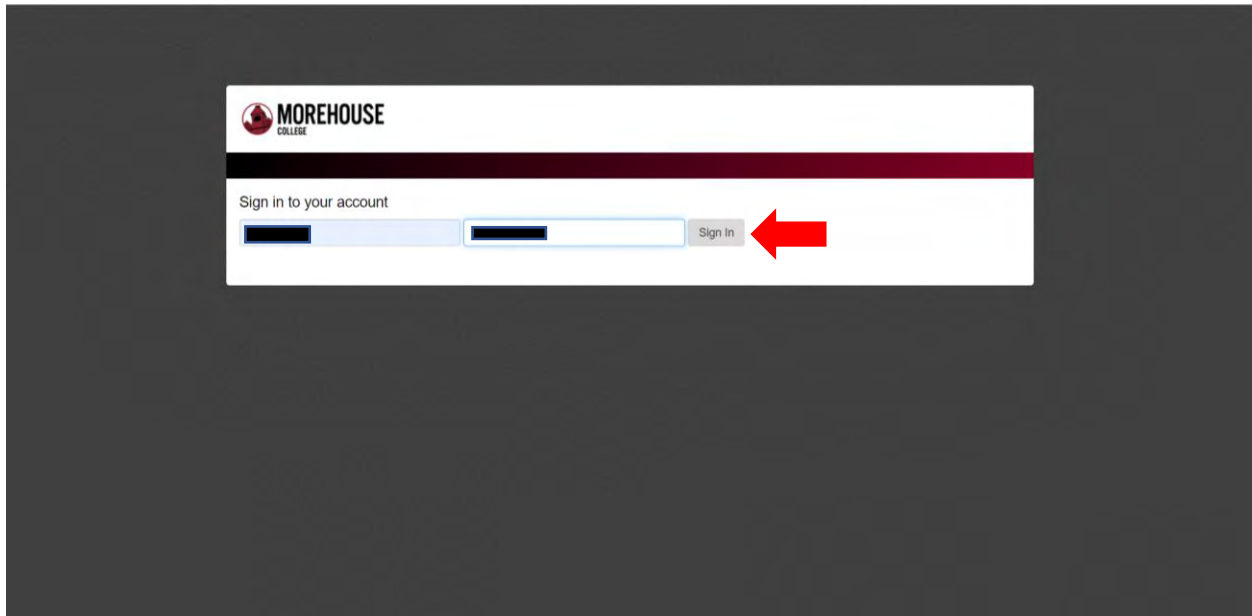
3. An Okta Verify push notification will be sent to you.
 - a. Click "Send Push"
 - b. Once notification has been received, approve access request



4. Within MyApps, select BannerWeb.



5. Provide the same credentials used to log into MyPortal.
 - a. Click "Sign In"



6. Select "Student Services & Financial Aid"



7. Select "Student Account"

MOREHOUSE COLLEGE

Search Go

RETURN TO MENU | SITE MAP | HELP | EXIT

Student Services & Financial Aid

- Answer a Survey
- Registration
Check your registration status, Add or drop classes, Select variable credits, grading modes, or levels; Display your class schedule.
- Student Records
View your holds, Display your grades and transcripts; Review charges and payments.
- Financial Aid
Apply for Financial Aid, Review the status of your financial aid applications; Check status of document requirements; Review loans.
- Student Account** ←
- View E-Bill, statements, Payment History

[Answer a Survey | Registration | Student Records | Financial Aid | Student Account]

RELEASE: 8.9.1.3

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8. Select "View/Pay Student Account"

MOREHOUSE COLLEGE

Search Go

RETURN TO MENU | SITE MAP | HELP | EXIT

Student Account

- View/Pay Student Account** ←
- Access TigerPay to view your Student Account transactions and make payments.
- Select Tax Year
- Tax Notification
- View Holds

[Answer a Survey | Registration | Student Records | Financial Aid | Student Account]

RELEASE: 8.9.1.3

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9. Review summary of Student Account

a. Few things to note:

- i. IF there is a (-) in the balance section, this means there is a credit on your account and a refund is due. Please contact the Morehouse Office of Student Accounts for refund schedule.
- ii. If there is NOT a (-) in the balance section, this means that you currently OWE A BALANCE to the college.
- iii. For a more detailed analysis of your account summary by term, select the “View Activity Details”

The screenshot displays the TigerPay interface for a student account. At the top right, the balance is shown as -\$1,546.00. The main section is titled 'Summary' and includes a table with the following data:

Item	Amount
Account Balance (Spring 2022)	\$3,155.00
Total	\$3,155.00
Credit Balance	-\$4,701.00
Balance	-\$1,546.00

Below the summary table, there is a button labeled 'View activity details' which is highlighted with a red arrow. Under the 'Available items' section, there is a card for 'OPTIONAL: Replacement Morehouse ID...' priced at \$51.00 with a 'New' button. At the bottom right, there is a 'Make a payment' button.

10. Review your in detailed student account summary by term.
 - a. **Detailed account activity**
 - i. This section provides a overall snapshot of your charges and aid applied to determine your credit balance to be refunded or balance due to the college.
 1. Hint: For Total Amount Due: (-) means all tuition and fees are paid in full and a refund is due.
 2. IF a (-) does NOT appear in this section, this means a balance is due to the college and must be paid in full.
 - b. **Current Term Activity**
 - i. This section provides a full breakdown of charges and aid that has been applied.
 - c. **Current Term Pending Financial Aid Credits**
 - i. This section provides the amounts of any pending Financial Aid.
 - d. **Future Term Activity**
 - i. This section provides a listing of any future Financial Aid that you may be receiving.
 - e. **Other Credits**
 - i. This section provides a detail list of any additional.
 - f. **Prior Term Activity**
 - i. This section provides a detail listing of previous term activity on your account.

TIGERPAY Activity Details

- My Account
- Overview
- Activity Details**
- Make a Payment
- Transactions
- Statements
- Tax Forms
- Help
- Sign Out

Detailed Account Activity

Student ID: M00117423	
Previous Term Balance	\$.00
Current Term Activity	\$3,155.00
Current Term Pending Financial Aid Credits	\$-4,701.00
Future Term Activity	\$.00
Future Term Pending Financial Aid Credits	\$-.00
Other Credits	\$-.00
Total Amount Due	\$-1,546.00

Current Term Activity

Term	Effective Date	Description	Charges	Credits
Spring 2022	February 1, 2022	Pell Grant-Federal		\$680.00
Spring 2022	January 18, 2022	Morehouse Online Tuition	\$-1,800.00	
Spring 2022	January 18, 2022	Morehouse Online Tuition	\$1,800.00	
Spring 2022	January 18, 2022	Morehouse Online Tuition	\$1,800.00	
Spring 2022	January 18, 2022	Morehouse Online Tuition	\$-1,800.00	
Spring 2022	January 18, 2022	Language Lab Fee	\$-51.00	
Spring 2022	January 18, 2022	Morehouse Online Tuition	\$1,800.00	
Spring 2022	January 18, 2022	Language Lab Fee	\$51.00	
Spring 2022	January 18, 2022	Morehouse Online Tuition	\$-1,800.00	
Spring 2022	January 18, 2022	Morehouse Online Tuition	\$1,800.00	
Spring 2022	January 18, 2022	Morehouse Online Tuition	\$-1,800.00	

Current Term Pending Financial Aid Credits

Term	Description	Pending Credit
Spring 2022	Stafford Direct Loan-Federal	\$1,732.00
Spring 2022	Unsub Stafford Direct Loan-Fed	\$2,969.00

Future Term Activity

Term	Effective Date	Description	Charges	Credits
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Future Term Pending Financial Aid Credits

Term	Description	Pending Credit
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Other Credits

Term	Description	Pending Credit
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Prior Term Activity

Term	Effective Date	Description	Charges	Credits
Fall 2021	December 7, 2021	CRRSAA Emerg Grant Refund	\$550.00	
Fall 2021	December 7, 2021	CRRSAA Emergency Grant		\$550.00
Fall 2021	October 19, 2021	Student Refund	\$2,228.00	
Fall 2021	October 18, 2021	Pell Grant-Federal		\$681.00
Fall 2021	October 18, 2021	Unsub Stafford Direct Loan-Fed		\$2,969.00
Fall 2021	October 18, 2021	Stafford Direct Loan-Federal		\$1,732.00
Fall 2021	October 7, 2021	Pell Grant Refund		\$681.00

Questions?

Email: studentfinancialservices@morehouse.edu

Phone Appointment: Click [HERE](#) to schedule an appointment

In-Person Walk-ins: To speak with an Advisor during office hours, click [HERE](#) to get in line OR text "MOREHOUSE" to 470-428-7843.

Office Hours:

- Monday – Thursday: 10:00am – 5:00pm
- Friday: 1:00pm – 5:00pm